

How to access ebill through your WCB online account

Sign up for ebill through your WCB online account to receive email notifications when there are changes to your premiums.

Sign up for ebill in five easy steps.

Step one: Log in to your WCB online account.

- Enter your email address and password that is registered with the WCB.

Step two: Go to “employers” and select “update account.”

- When logged in to your WCB account, navigate toward the “employers” section of the main page.
- Next, select the “update account” option.

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Step three: Under “update account,” navigate to “account information.”

- Scroll down to “account information.”

New Business Registration
Register a business.

Business Amalgamation/Restructure
Inform the WCB if business amalgamation/restructure has occurred.

Account Information
Access and update business address and contact information. View current payment balance.

Employer Claim Access Authorization (EREP)
Authorize the WCB to discuss claim-related information with a representative.

Request Third Party Access (LREA)
Authorize a third party representative to access all or part of your employer account as defined by the scope of representation.

Step four: Edit “Ebill notification.”

- The default message in your account will state that you are not registered to receive “statement of account” notifications. Click “edit.”

Account Information

Note: If you have sold or closed your business, if the below payroll information has changed, or if you have further questions, please contact the WCB at 1-800-867-7006 (outside Regina) or 306-797-4370 (in Regina) or email employees@wcb.sk.ca.

Business Profile

File Number:	File Name:	Federal Business Number:
C28953	Plumtree Homes North	

Contact Information

Address: 123 Test Ave Regina, SK S4P4L1	Phone Number: (306) 123-1234
Location of Operations:	Fax Number: Cell Number: Email Address:

[Edit](#)

Ebill Notification

You are NOT registered to receive Statement of Account notifications via email.

[Yes](#)

Step five: Confirm “ebill notification.”

- Toggle “yes” to receiving email notifications regarding your statement of account.
- Enter the email address initially and then again to confirm.

Contact Information

Address:
123 Test Ave
Regina, SK
S4P4L1

Phone Number:
(306) 123-1234

Fax Number:
Cell Number:
Email Address:

[Edit](#)

Ebill Notification

Do you want to receive Email notifications regarding your Statement of Account?.

Yes No

Note: If you select Ebill Notification you will **no longer** receive your Statement of Account by mail.

Email Address for Ebill:

Confirm Email Address:

[Add Email](#)

[Save](#) [Cancel](#)

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If the email address for ebill is no longer valid, log in to your WCB online account and update it as soon as possible to continue receiving the notification emails.

Benefits of ebill through your WCB online account	
Receive instant notifications of changes in your account premiums	✓
Avoid mailing delays for statements of accounts	✓
Pay your premiums by credit card	✓

Important:

For security reasons, the ebill notification email will **not** include a copy of your statement of account. To view the document, log in to your WCB online account. Ensure you have the account invoice role. If you need to adjust this role, please contact your WCB account administrator for access.

The ebill email will come from do-not-reply@wcbask.com. Please check your junk mail folder to make sure the email is not accidentally marked as spam.

Need help?

If you need any help signing up for ebill or understanding your statement of account, contact employer services at [1.800.667.7590](tel:18006677590) (option 2) or email employerservices@wcbask.com.

We're here to help!